

# Town of Kenton, Delaware

## Town Council Meeting Minutes

September 3<sup>rd</sup>, 2019 at 7:00<sup>PM</sup>  
Kenton Town Hall

---



### Call to Order

The Public Meeting was called to order at 7:00 by Mayor Caple.

### Pledge of Allegiance and Moment of Silence

The Pledge of Allegiance and a Moment of Silence were led by Mayor Caple.

### Roll Call

Roll was called with the following members in attendance:

- Mayor - Paul Caple
- Vice Mayor - Herb Boyles
- Secretary - Amanda Porter-Westfall
- Council Member - John Blanchfield
- Council Member - Kathleen Lachman

The meeting minutes were taken by Secretary Westfall.

### Agenda Items to Add/Remove

- Insurance
- Upcoming Municipal Election in January

### Discuss/Approve Previous Minutes

The minutes for the month of August were read. Vice Mayor Boyles made a motion to approve the August minutes. Councilman Blanchfield seconded the motion. All were in favor. There were no "nay" votes.

### Open Forum

Mayor Caple opened the floor to anyone wishing to speak, but no one came forward.

### Building Permits

Mayor Caple opened the floor to any resident requesting a building permit.

- Mr. Dave Bright of Bright Investments came forward. He requests a building permit to build a 2-story colonial-style residence on the currently vacant lot known as 0 Biger Street. Mr. Bright presented council with a survey of the lot well as plans/elevations for the proposed structure. Approval of the building permit is pending a discussion amongst Council.

### Town Reports

- The Treasurer Report was presented by Treasurer Robin Kassing.
  - A motion to approve the Treasurer Report was made by Vice Mayor Boyles. The motion was seconded by Councilman Blanchfield. All were in favor. There were no "nay" votes. The Treasurer Report was approved.
- The Police Report was presented by Chief Michael Hibbert. He also noted a repair was needed for the marked police cruiser. The cruiser, at the time of the meeting, was undergoing repairs and Chief Hibbert said he would update Council with the final cost.
- The Events Team - There is no events team at this time.

### New Business

- Insurance
  - Town insurance is currently \$8,400 per year. This year, it has dropped to \$8,212. There is currently \$750,000 in coverage for the replacement cost of the building. Mayor Caple is negotiating with the insurance company to lower that coverage amount. He will update Council when he knows more.

Town of Kenton, Delaware  
Town Council Meeting Minutes  
September 3<sup>rd</sup>, 2019 at 7:00<sup>PM</sup>  
Kenton Town Hall

---



- Election Committee
  - A municipal election will be held in January if six or more people run for a seat on Town Council.
  - An election committee consisting of three non-council town residents will be needed.
  - This will be discussed again at the next meeting.

Old Business

- Park Weeds
  - As discussed at the August meeting, Council has received a bid from Mr. Jacob Tice to clean the overgrowth of weeds/bushes from the fence line of the sportsball field at Town Hall/Kenton School. His bid is for \$2,500 (to be paid in three installments) to clean both the north and east side of the field.
  - After discussion, Mr. Tice offered to clean just the east side for \$1,250. This will be paid in three installments: \$400 when both parties agree the job is half complete, \$400 when both parties agree the job is  $\frac{3}{4}$  complete, and \$450 when the job is completed.
  - Vice Mayor Boyles made a motion to accept Mr. Tice's bid to clean the east side at a total of \$1,250. Councilman Blanchfield seconded the motion. All were in favor. There were no "nay" votes. The motion was approved.

Special Meeting

A special meeting will be held Monday, September 9<sup>th</sup> at 7:00 PM to discuss ordinance enforcement, business/renter licenses, and building permits.

Motion to Adjourn

At 7:44 PM Vice Mayor Boyles made a motion to adjourn. The motion was seconded by Councilman Blanchfield. There were no "nay" votes. The meeting adjourned. Next regular meeting will be on October 7, 2019 at 7 PM.

---

Mayor

---

Secretary